

**EAST HEMPFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES**

**DATE AND TIME:** May 4, 2016

7:00 p.m.

**ATTENDANCE:** Board Members:

John D. Bingham  
Douglas W. Brubaker  
G. Edward LeFevre  
H. Scott Russell  
W. Scott Wigglesworth

Manager:

Robert S. Krimmel

Director of Public Works:

Perry T. Madonna

Director of Planning & Development:

Andrew B. Stern

Chief of Police:

Stephen A. Skiles

**ABSENT:** Assistant Manager:

Cindy A. Schweitzer

The meeting was called to order at 7:00 p.m. by Mr. Russell, followed by a moment of silence and the Pledge of Allegiance.

**Police Week Proclamation – Resolution #2016-13** – Mr. Russell read the 2016 National Police Week Proclamation. Motion was made by Mr. LeFevre and seconded by Mr. Wigglesworth to *adopt* Resolution #2016-13, designating the week of May 15-21, 2016 as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and observing Sunday, May 15, 2016 as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or become disabled in the performance of duty. The motion was unanimously passed (5-0). Lt. Tammy Marsh thanked the Board on behalf of all the officers of the East Hempfield Township Police Department.

**Police Awards:**

Chief Stephen Skiles opened the police awards ceremony to acknowledge and celebrate the good work the East Hempfield Township Police Department has done during the past year. Chief Skiles and Lt. Tammy Marsh presented the following awards:

- Award of Merit - Presented to an employee having reached a 25-year milestone with the East Hempfield Police Department:
  - Peggy Gayman – Administrative service since January 1, 1991.
  - Officer Gregory Haski – Service on the Police Force since May 28, 1991.
- Annual Community Policing Award – Presented to an employee who developed community partnerships, identified and solved problems, and implemented new initiatives and programs with meaningful results.

- Officer Christopher Keen
- Annual Kenneth Neidinger Officer of the Year Award – Presented to an officer, regardless of rank or assignment, and based upon professionalism, exemplary service and accomplishment during the year.
  - Detective Christopher Chase

The Board and all those present thanked and congratulated the entire East Hempfield Police Department.

**Public Comment** – Mr. Chuck Grube reported he has noticed the Four Seasons American Flag appear to be missing. Mr. Krimmel will look into locating them.

**Consent Agenda:**

- a) DMR Real Estate, LLC (Stoney Battery Self-storage) - Stormwater Management O&M Agreement.
- b) Thomas & Carla Carson (16-02-SW) to establish project escrow.
- c) Approval to pay invoices from all funds covering 4/23/16 – 5/6/16 & totaling \$276,513.74
- d) Approval of minutes: April 20, 2016.

Following discussion and there being no further comments or questions (Board or Public), the Consent Agenda was **approved** as presented by motion of Mr. Brubaker, seconded by Mr. Wigglesworth and passed by the Board (5-0).

**Action items**

- Records destruction – Resolution #2016-14 - Mr. Krimmel reviewed the records retention and destruction process. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Brubaker to **adopt** Resolution #2016-14 as presented. The motion passed (5-0).

**Old Business** – None

**New Business**

- Kimmel Bogrette proposal for police department expansion – Discussion continued regarding the concerns and comments expressed at the April 20, 2016 Board of Supervisors meeting. The Board concurred with the need to nail down the design with function being more important than visual, retain the parking lot, reduce the site cost and utilize existing Public Works and Planning Staff wherever possible for technical assistance. Also, the architect should be answerable to EHT Board of Supervisors who, in turn, will give clear, upfront guidance and there should be a Township representative on site. Concern was raised about the fee and the need for more explanation on cost drivers. Mr. Russell will look at construction costs and the Board will discuss the fee more fully in two weeks. Chief Skiles is looking into possible grants and Joe Robertson

is working on potential loan availability. Mr. Krimmel expects to have solid numbers available prior to the next Board meeting. Kimmel Bogrette will be invited to attend the June 1, 2016 Board of Supervisors meeting to set the foundation for moving forward.

### **Manager's Report**

1. Centerville Rd., North – Mr. Krimmel reported the property owner's request to obtain the final two easements on Centerville Road North Project was reviewed. One more meeting to determine some locations of trees and driveway adjustments should result in a final agreement. The requests by the homeowner were reasonable in that these adjustments would make it safe to pull out onto Centerville Road, not only for the property residents but also residents from Pheasant Avenue.
2. Historic Inventory - Ms. Schweitzer and Mr. Krimmel attended a meeting of the volunteers who are helping the Lancaster County Historic Preservation Trust with their inventory of historic structures in East Hempfield. Most of the work is complete. As a note and thank you, the volunteers did a great job in cataloguing the structures. Some exceeded the guidelines and added great value to the body of work.
3. Church St./Stoney Battery Rd. - Update on the Redevelopment Authority's role in the development of the NE corner of Church St. and Stoney Battery Rd. The Redevelopment Authority's Solicitor is still researching the legality of helping the Township lease the intended property.
4. Park and Rec Group meeting - Ms. Schweitzer sent out some dates to hold a Parks and Recreation Workgroup meeting to discuss the installation of a driving range and to review a request by a golf course employee to rent the house on Nissley Road.
5. 2017 – 2020 Long Range Transportation Plan – Mr. Krimmel expressed concern that our repair project for the Landisville Road Bridge over the Amtrak railroad tracks did not make the funding list for the 2017–2020 Transportation Improvement Program. It is listed in the Connections 2040 Study put out by the Lancaster County Planning Commission but is only noted on Table 40: Lancaster County Problem Identification for 2017 TIP/LRTP. The staff will look into the safety of the bridge to see what work needs to be completed in the near future as it has been 5 years since we identified some substantial problems. There is a comment period going on now that ends May 31, 2016. Mr. Krimmel expects to hear back from McCormick Taylor soon. The Planning Commission is aware.
6. Bi-Centennial – Mr. Krimmel noted that the Township will be 200 years old in 2018 and asked if the Board wished to have a celebration. Several thoughts were offered about this being a potentially good opportunity to tie the completed Dream Park and the Police Department expansion into a nice event held at A Herr Park.
7. Dream Park – Very close to having donations fulfilled.

8. City Water Line running through the Township – The Township is facing several issues with the 42” line the City is planning to build next year and the timing of this will affect our Centerville Road project. Mr. Stern explained the particulars. The Board agreed that Mr. Stern should continue to advocate for what the Township needs and Mr. Krimmel will set up a meeting and attempt to strike up some type of agreement for same.
9. Centerville Road Paving – Mr. Krimmel reported the school is not in a position to finance but they will give the Township a right-of-way. Following discussion, the Board concurred to do the paving after school lets out for the summer this year as planned.

**Adjournment**

By unanimous consent of the Board, Mr. Russell adjourned the meeting at 8:26 p.m.

Respectfully submitted,

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Robert S. Krimmel, Manager