

**EAST HEMPFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES**

**DATE AND TIME:** August 17, 2016

7:00 p.m.

**ATTENDANCE:** Board Members:

John D. Bingham  
Douglas W. Brubaker  
G. Edward LeFevre  
H. Scott Russell  
W. Scott Wiglesworth

Manager:

Robert S. Krimmel

Director of Public Works:

Perry T. Madonna

Director of Planning & Development:

Andrew B. Stern

Chief of Police:

Stephen A. Skiles

**ABSENT:**

Cindy A. Schweitzer

The meeting was called to order at 7:00 p.m. by Mr. Russell, followed by a moment of silence and the Pledge of Allegiance.

**Public Comment** - None

**Visitors:**

- County Library presentation – Cynthia Farley, Director of Finance for the Lancaster Public Library, described the library branches and their services. She stated that Pennsylvania is an anomaly as most states run the libraries through the government whereas in Pennsylvania libraries are funded based on local financial effort. Currently, East Hempfield Township utilizes 40% of services rendered which amounts to \$30 for every \$1 contributed. The State recommends a contribution rate of \$5.00/resident. The current rate of contributing throughout the state ranges from \$.40 to \$3.00/resident. East Hempfield contributes \$.55 per resident. The Board offered to consider increasing the amount of their contribution. Ms. Farley stated this would be greatly appreciated and thanked the Board for their time this evening and for their continued support.
  
- Bill and Tanya Hatfield-Randy Road stormwater flooding issue – Mrs. Hatfield provided a visual presentation depicting the stormwater flooding issues between Nolt and Nissley roads; particularly the swale that is not functioning properly due to overgrowth of weeds and lack of maintenance. A written listing of their attempts and personal cost to alleviate the problem was also provided and they are seeking an alternative way to resolve the issue. Mr. Madonna has viewed the situation which involves several properties. He advised that the Township does not have a right-of-way and it is the responsibility of the property owners. The Hatfields stated there were no flooding issues until repairs were made to Nolt and Nissley Roads. Mr. Madonna noted this is a natural water flow and nothing has been done to change it. Following discussion, the Board advised Mr. and Mrs. Hatfield that the first step would be to contact their neighbors to determine whether or not they

wish to pursue and participate in resolving the flooding issue and then submit plans for doing so to the Township as this is not Township property. Mr. Russell stated the Public Works Committee will take this matter under advisement and further advise the Hatfields.

**Consent Agenda:**

- a) Department Reports - Golf Course, Public Works, Planning & Development and Police.
- b) Richter Precision time extension request
- c) Dutch Valley Auto Works time extension request
- d) South Tree Drive Hotel time extension request
- e) Treasurers Report for July/2016 covering all funds:
 

Beginning Balance 6/30/2016	\$10,732,597.82
Receipts	\$ 831,952.89
Expenditures	<u>\$ 1,129,834.24</u>
Ending Balance 7/31/2016	\$10,434,716.47
- f) Invoices from all funds covering 8/6/2016-8/19/2016 & totaling \$376,150.91
- g) Approval of minutes: August 3, 2016

Following discussion and there being no further comments or questions (Board or Public), the following actions were taken:

- o Items (a), (b), (e), and (f) were **approved** by motion of Mr. Bingham, second by Mr. Brubaker and passed by the Board (5-0).
- o Items (c) and (d) were **approved** by motion of Mr. LeFevre, second by Mr. Bingham and passed by the Board (4-0-1) with Mr. Russell abstaining.
- o Item (g) was **approved** by motion of Mr. Wiglesworth, second by Mr. Brubaker and passed by the Board (3-0-2) with Mr. LeFevre and Mr. Bingham abstaining due to being absent at the August 3, 2016 Board of Supervisors meeting.

Mr. Bingham congratulated the police force for their continued excellent connection with the community and the community’s support for the police force. Mr. Russell added that public safety officials have commented that our police force is one of the best in the County.

Mr. Bingham also thanked the Planning and Development group for the thoroughness and additional effort made in compiling their report.

Mr. LeFevre complimented Terri Morton on her training conducted by the PLCB on how to handle intoxicated customers.

**Action items:**

## a) Planning/Development:

- Traffic Signal @ Rohrerstown Road & Noll Drive-Resolution #2016-22. Mr. Stern reviewed the resolution. Following discussion, motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to **adopt** Resolution #2016-22 authorizing signing and submittal of the Application for Traffic Signal Approval at the intersection of Rohrerstown Road (SR-0741) and Noll Drive (T-503) to the Pennsylvania Department of Transportation on behalf of the Municipality. The motion passed (5-0).
- Traffic Signal @ Rohrerstown Road & Embassy Drive – Resolution #2016-23. Mr. Stern reviewed the resolution. Following discussion, motion was made by Mr. Brubaker and seconded by Mr. Bingham to **adopt** Resolution #2016-23 authorizing signing and submittal of the Application for Traffic Signal Approval at the intersection of Rohrerstown Road (SR 0741) and Embassy Drive (T-504) to the Pennsylvania Department of Transportation on behalf of the Municipality. The motion passed (5-0).

b) Dream Park playground dedication or contribution plaque wording: Following discussion of suggested wording for the dedication/contribution plaque, motion to inscribe the plaque ***“Dedicated to all children by the citizens of East Hempfield Township”*** was made by Mr. LeFevre, seconded by Mr. Bingham and passed unanimously (5-0).

c) Mill Street Improvements – bid award. Following discussion, motion was made by Mr. Bingham and seconded by Mr. Brubaker to **award** the Mill Street Improvements project to the low bidder, Doug Lamb Construction, Inc. in the amount of \$137,278.00. The motion passed (5-0).

d) Public Works staffing and truck purchase. Mr. Madonna gave a brief synopsis of his first memorandum dated June 29, 2016 requesting approval to hire two additional employees and purchase two additional trucks and the addition of the itemized list of what the Public Works department does as requested by the Board. After discussion, the following actions were taken:

- Motion was made by Mr. Bingham and seconded by Mr. LeFevre to increase the Public Works Department staffing by two additional employees as discussed. The motion passed (5-0).
- Motion was made by Mr. Bingham and seconded by Mr. LeFevre to purchase two additional trucks as discussed. The motion passed (5-0).

e) CGI Communications offered to do online video clips highlighting the Township. Mr. Stern reviewed Mrs. Schweitzer’s information and attached materials and shared a sample video. The service is free and is underwritten by local advertising. In addition, Mrs. Schweitzer and Mr. Stern have discussed working on further clean-up and organization of the Township’s web site as time permits. Mr. Stern was asked to inquire

about screening of the ads from local businesses. This subject will be listed in the next meeting agenda for discussion and thoughts.

**Old Business** – None

**New Business**

- Chiques Creek – Mr. Stern reviewed the potential intergovernmental agreement and hypothetical scenario received for consideration of informal approval of the funding formulas CONCEPT to enable the staff of the municipalities within the Chiques Creek Watershed to proceed in creating a working draft agreement for each Township to review and eventually formally agree.

**Board Group Reports**

- **Public Works** - Discussion was held and action was taken earlier in tonight's meeting regarding the Department's request to hire two additional employees and purchase two new vehicles.
- **Public Safety** – A meeting will be held next month to go through the work to date.
- **Finance** – A meeting will be scheduled within the next month to address budget items.

**Traffic Commission Report** – Traffic signal recommendations issued by the Traffic Commission were adopted at tonight's Board Meeting.

**Manager's Report**

1. 918 Nissley Road: Mr. Krimmel and Mr. Madonna took another look at the house. When the water was turned on the water pipes that go to the bathroom on the second floor were found to be broken. At this point Mr. Krimmel deemed it not to be a good investment to repair the house for occupancy and recommended demolition this winter. The Board concurred and Mr. Deering will be advised of this decision.
2. Update on Road Projects: Mr. Krimmel reported there has been progress on initiating the ROW Acquisition process for the Old Rohrerstown Road Bridge replacement. Good information on how the process works was received at the meeting held at PennDOT last week. A list of appraisers to perform the work is currently being reviewed.
3. Dream Park Build Update: Mr. Krimmel provided an updated schedule that was revised on August 10, 2016 by Mrs. Schweitzer. Mr. Madonna met with B.R. Kreider on Thursday, August 11, 2016 to plan the grading for the park. All funds available are \$601,189.00. If we remove the cost of the trail for this year's build, we still need to raise \$21,000. Bidding for the trail will be held the beginning of 2017.

4. Township Street Paving Progress: All the streets that were scheduled for paving are complete except the entrance from Rohrerstown Road onto Noll Road East of Rohrerstown Rd. This will be done at night.
5. Police Department Expansion: A meeting will be held next month to go through the work to date.
6. Employee Luncheon: This year the lunch will be held on Monday, September 12, starting at 11:30 A.M.
7. Gentry Avenue Neighborhood Meeting: Mr. Krimmel asked that a date be selected to hold a meeting with residents of this neighborhood to determine the extent of road restoration, i.e. should we replace the curb; should we replace the sidewalk and provide the latest information from the EHTWA. The Board agreed with the suggestion that this meeting take place before the October 12 Board of Supervisors meeting. Mr. Krimmel expressed the need for the project to have finalization on whether to replace the water line or skip it until the next time around. He and Mr. Wiglesworth met with Mr. Eshleman, Chairman of the Municipal Authority, who stated that they have several large projects to do, they are already doing the Centerville Road water line and, therefore, Gentry Avenue neighborhood is not a priority at this time. However, after discussion, he agreed to reconsider when they have a full Board and will get back to the Township. The Board agreed that Mr. Krimmel should reach out and follow up with the Water Authority. If the answer is “no”, we need a date for when they will be considering replacement.

**Adjournment**

By unanimous consent of the Board, Mr. Russell adjourned the meeting at 9:23 p.m.

Respectfully submitted,

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Robert S. Krimmel, Manager/Secretary