

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME: November 2, 2016 7:00 p.m.

ATTENDANCE: Board Members: John D. Bingham
Douglas W. Brubaker
G. Edward LeFevre
H. Scott Russell
W. Scott Wiglesworth

Manager: Robert S. Krimmel
Assistant Manager: Cindy A. Schweitzer
Director of Public Works: Perry T. Madonna
Interim Director of Planning: Jon E. Beck
Chief of Police: Stephen A. Skiles

The meeting was called to order at 7:00 p.m. by Mr. Russell, followed by a moment of silence and the Pledge of Allegiance.

Presentation – Heroism Award. Chief Stephen Skiles reported on Officer Josh Sandman’s heroic life-saving rescue of a resident from a burning building at 38 Tenby Way on Friday, October 21, 2016. After the reading of the report, Chief Skiles and the Board of Supervisors presented a Heroism Award to Officer Sandman. Harold Gainer and Tony Cerase, Lodge #16 Fraternal Order of Police also presented an award to Officer Sandman commending him for his quick response and service to the community. Chairman Russell commented on the high quality of the East Hempfield Township police department.

Public Comment – None

Consent Agenda:

- a. 14-25-SW; Creek LLC escrow reduction of \$21,891.65 leaving a balance of \$1,001.00
- b. Landis Farm-phase 2 (13-05-FP2) – request for time extension until January 4, 2017
- c. 194 Cooper Ave (16-11-FP): establish escrow in the amount of \$54,862.50
O&M Agreement for SWM facilities-authorization to sign
- d. Approval to pay invoices from all funds covering 10/22 – 11/4/2016 & totaling \$581,403.53
- e. Approval of minutes: October 19, 2016

After discussion and there being no further comments or questions (Board or Public), the following actions were taken:

- Items (a), (c) and (d) were **approved** as presented by motion of Mr. Bingham, seconded by Mr. Brubaker and passed by the Board (5-0).
- Item (b) - Motion was made by Mr. Bingham and seconded by Mr. Brubaker to **approve** the October 25, 2016 request by RGS Associates on behalf of Landis Farm Associates, LLC, for an extension of time until January 4, 2017, for the recording of the Landis Farm–Phase 2 Subdivision and Land Development Plan. The motion passed (5-0).

- Item (e) – Minutes/Board Group Reports/MS4 – Page 4 of 6. Motion was made by Mr. Bingham and seconded by Mr. Brubaker to **change** the wording of the second sentence as follows: “Internal deadline for the Township is June 1st for everything to be done and advertised. September 16-17 is the deadline to send the actual application for the permit.” The motion passed (5-0).

Action items:

a) Subdivision/Land Development:

- 194 Cooper Ave. (16-11-FP): Establish a fee-in-lieu of public improvements in the amount of \$1,686.67. Mr. Beck reviewed the Plan. Resident Kay Brubaker came forward with questions regarding the residential zoning of the area. Mr. Beck explained the zoning parameters for Village Residential/Village Center zoning and how that applied to this area. Following discussion, motion was made by Mr. Bingham and seconded by Mr. LeFevre to **establish** the amount of \$1,686.67 as a fee-in-lieu of providing the public improvements associated with the Final Plan #16-11-FP for 194 Cooper Avenue. The motion passed (5-0).
 - 194 Cooper Avenue (16-11-FP): Establish a fee-in-lieu of park and open space in the amount of \$5,000. Following discussion, motion was made by Mr. Bingham and seconded by Mr. LeFevre to **establish** the amount of \$5,000 as a fee-in-lieu of dedicating park or open space associated with the Final Plan #16-11-FP for 194 Cooper Avenue. The motion passed (5-0). Mr. LeFevre recognized the applicant for the extra donation of approximately \$850.00 toward the Dream Park project, as part of the above amount.
 - Venice Pizza, Western Corners Shopping Center (16-17-WA) – waiver from land development request. Mr. Beck reviewed the request. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Wiglesworth to **grant** the request #16-17-WA to waive the land development requirement for Venice Pizza located in the Western Corners Shopping Center. The motion passed (5-0).
 - Sahd Residence, 2925 Spring Valley Road (16-15-SW), request for waivers from SWM ordinance. Mr. Beck reviewed the letter dated September 26, 2016 received from Benjamin S. Craddock, President Lancaster Civil Engineering Company and attached information regarding modification requests pertaining to the Sahd Residence LCEC Project No. 28-1. Following discussion, motion was made by Mr. Brubaker and seconded by Mr. Bingham to **conditionally approve** modifications #1 and #2, subject to staff and engineer comments. The motion passed (5-0).
- b) Alex Deering – acceptance of resignation effective 11/20/2016. Mr. Deering’s resignation letter was provided to the Board. Following discussion, motion was made by Brubaker and seconded by Mr. Bingham to **accept**, with regret and best wishes, the resignation of Alex Deering effective 11/20/2016. The motion passed (5-0).
- c) Fire Company Relief 2016 funds – realignment of distribution percentages. Mr. Krimmel reviewed the Foreign Fire Insurance spreadsheet comparing 2016-2015 actual and budgeted distribution percentages. He noted one-half of East Petersburg calls were from East Hempfield

Township, preserving property and saving lives. Following discussion motion was made by Mr. Bingham and seconded by Mr. LeFevre to **adopt** the foreign fire insurance distribution percentages as discussed. The motion passed (5-0).

- d) Jon Beck – appointment as interim Director of Planning. Due to Andrew Stern’s resignation to accept the position of Manager of West Hempfield Township, a memorandum outlining work hours, raise in salary, expectations of Mr. Beck and definition of his duties was discussed after which motion was made by Mr. LeFevre and seconded by Mr. Bingham to **appoint** Jon Beck as Interim Director of Planning. The motion passed (5-0).
- e) Eagle Scout recognition resolution for Patrick Willig – Resolution #2016-29. Mr. Russell read the resolution congratulating Patrick Thomas Willig for his notable accomplishment of attaining the rank of Eagle Scout and thanking him for the sacrificial service he rendered for the benefit of others in the community. The Board of Supervisors extends best wishes to Patrick upon his graduation and his continued service to others in the days ahead. A job well done! Motion was made by Mr. Brubaker and seconded by Mr. Wiglesworth to **adopt** Resolution #2016-29. The motion passed (5-0).

Old Business - None

New Business – None

Manager’s Report

- Mr. Krimmel stated there were no updates or events to report since the last two weeks were dedicated to the budget and Dream Park.
- Mr. Krimmel provided an email from Ms. Vickie Hubbard concerning the HARC debt obligations. The information has been forwarded to Solicitor Kraybill for his opinion. The Board discussed the issue and several possibilities for moving forward.
- Mr. Krimmel made reference to a budget adjustments memorandum provided to the Board. He noted the budget is now in the advertising stage.
- Mr. Krimmel requested an executive session after the meeting regarding a developers non-compliance issues which could lead to litigation.

Adjournment

By unanimous consent of the Board, Mr. Russell adjourned the meeting to Executive Session at 7:40 p.m.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary