

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME:	February 1, 2017	7:00 p.m.
ATTENDANCE:	Board Members:	John D. Bingham Douglas W. Brubaker G. Edward LeFevre H. Scott Russell W. Scott
	Wigglesworth	
	Manager:	Robert S. Krimmel
	Assistant Manager:	Cindy A. Schweitzer
	Director of Public Works:	Perry T. Madonna
	Director of Planning & Development:	Jon E. Beck
	Chief of Police:	Stephen A. Skiles

The meeting was called to order at 7:00 p.m. by Mr. Russell, followed by a moment of silence and the Pledge of Allegiance.

Police Award – Award presentation to Officer Christopher Keen. Chief Stephen Skiles reviewed an incident from several weeks ago in which Officer Keen’s efforts saved the life of a woman who had fallen through ice on a pond. Officer Keen was presented a Commendation of Heroism and Citation Pin from East Hempfield Township by Chief Skiles and Lieutenant Brubaker, and a Life Saving Award by Messrs. Chris Erb, Ken Krouse and Antonio Cerase, representing the Lancaster Fraternal Order of Police. The Board of Supervisors, fellow officers of the East Hempfield Township Police Department and all those present thanked and congratulated Officer Keen for his heroism.

Public Comment – None

Consent Agenda:

- a) Gerhart Coffee (16-04-FP), escrow reduction of \$68,370.50 leaving a balance of zero.
- b) Approval to pay invoices from all funds covering 1/20 – 2/3/2017 & totaling \$297,632.07
- c) Approval of minutes: January 18, 2017

Following discussion and there being no further comments or questions (Board or Public), the following actions were taken:

- Items (a) and (b) were **approved** as presented by motion of Mr. LeFevre, second by Mr. Bingham and passed by the Board (5-0).
- Item (c) was **approved** by motion of Mr. Bingham, second by Mr. LeFevre and passed by the Board (3-0-2) with Mr. Brubaker and Mr. Wigglesworth abstaining due to not being present at the January 18, 2017 Board meeting.

Action items

a) Developmental Services Department:

- Lime Spring Farm Apartments (13-15-RFP3). Mr. Beck reviewed the Plan. Following discussion, motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to **approve** Lime Spring Properties, LP's Revised Final Plan #13-15-RFP3 for Lime Spring Farm Apartments, conditioned on resolution of all remaining staff and engineering comments within 90 days of plan approval unless extended by the Board for cause shown, or plan approval will be null and void. The motion passed (4-0-1) with Mr. Russell abstaining.
- U-Gro at Lime Spring Farm (16-19-FP) Modifications and Final Plan. Mr. Beck reviewed the modifications and final plan. He noted that the applicant withdrew Modification #8, and Modification #9 references Modification #1. After discussion, the following actions were taken:
 - Motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to **conditionally approve** Modifications #2, #4, #5, #7, and #9, subject to staff and engineering comments. The motion passed (4-0-1) with Mr. Russell abstaining.
 - Motion was made by Mr. Wiglesworth and seconded by Mr. Bingham to **approve** Modifications #3, #6, #10, and #11, subject to staff and engineering comments. The motion passed (4-0-1) with Mr. Russell abstaining.
 - Motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to **approve** Lime Spring Properties, LP's Plan #16-19-FP for U-Gro at Lime Spring Farm, conditioned on resolution of all remaining staff and engineering comments within 90 days of plan approval unless extended by the Board for cause shown, or plan approval will be null and void. The motion passed (4-0-1) with Mr. Russell abstaining.

b) Planning Commission appointment – Brian Biggs for a 4 year term ending 12/31/2020. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Brubaker to accept the East Hempfield Township Planning Commission recommendation and **appoint** Mr. Brian Biggs as a full Planning Commission member for a 4-year term, ending December 31, 2020, filling the current vacancy on the East Hempfield Township Planning Commission. The motion passed (5-0).

c) The Farmstead at Lime Spring – letter regarding trash/recycling services. Mr. Krimmel reported on the Homestead Village, Inc. request that The Farmstead at Lime Spring be considered as a single individual trash service entity. The request has been reviewed by the Township Solicitor and Mr. Krimmel distributed a draft Letter of Agreement granting approval, provided that the property continues to be operated in the manner described to Township representatives and adheres to the conditions as listed in the Letter of Agreement. Following review and discussion, motion was made by Mr. Brubaker and seconded by Mr. Wiglesworth to **approve** the Letter of Agreement as received and discussed at tonight's Board meeting. The motion passed (5-0). Mr. Krimmel will submit the Letter of Agreement to Homestead Village, Inc. for acknowledgement and approval.

Old Business

- Planning Commission request for annual roundtable discussion.
Mr. Beck reported that the Planning Commission wishes to schedule an annual roundtable discussion. The Board concurred and the Planning Commission will be contacted regarding scheduling a suitable date and time. A topic of discussion at the roundtable meeting could be reconsideration of the appointment of a second alternate member.
- 2016/2017 Goals.
Mr. Russell led discussion pertaining to 2016 goals accomplished and items that will be carried over to 2017.
 - ✓ Public Safety - Mr. Wiglesworth provided an update regarding monitoring of the fire departments. He met with Chief Nonnemacher and Diane Garber and a job description for Mrs. Garber's position is being developed.
 - ✓ Finance/Administration - Mr. Krimmel reviewed the progress of administrative evaluations and reported that a meeting was held with the finance committee prior to the Board meeting. Mr. Brubaker affirmed and thanked Mr. Krimmel, Mrs. Schweitzer and Mr. Robinson for their efforts.
 - ✓ Golf Course - Options to improve revenue were discussed which included possible sub-division of land to be synergistic with recreation. The possibility of hiring a consultant was considered. The Board agreed that a major goal for 2017 is to begin flushing out the next steps necessary to lead to a positive outcome.

Mr. Russell will prepare and distribute a report listing 2016 and 2017 goals for review and further discussion at the next Board meeting.

New Business

- Resolution to reimburse police project expenses from loan proceeds – Resolution #2017-05. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Wiglesworth to *adopt* Resolution #2017-05 authorizing the Township to reimburse itself for expenses incurred and to be incurred from loan proceeds related to the Police Department Expansion Project. The motion passed (5-0).
- Park City Apartments trail easement. Mr. Krimmel presented the trail easement agreement submitted by Swarr-Conestoga Associates, LP and requested feedback regarding the terms of the easement. The Board will review and further discuss at the next Board meeting.

Good of the Order

- MS4 - Mr. LeFevre reported on the meeting he attended with Columbia Borough regarding the Chesapeake Bay, clean water and MS4 and Mr. Beck reported on the status of East Hempfield Township's best management mapping processes. Mr. Beck also reminded that the Township's annual public MS4 meeting is scheduled for February 8, 2017 from 6:30-7:00 p.m. He is finalizing the agenda. A representative from Penn State Ag Extension will be speaking and there will be a power point presentation.

- Mr. LeFevre reported that the Lancaster County Conservancy is having a ‘Water Week’ June 3-10, 2017 to promote public awareness.
- Four Seasons cart path bridge replacement - Mr. Krimmel shared overhead photos and described the work being done by Public Works staff.
- Embassy Drive Bid – Mr. Beck reported the Embassy Drive project bid was put out Tuesday, January 31, 2017. The pre-bid meeting is at the Township on February 15, 2017 and bid opening is scheduled for February 28, 2017.
- Zoning Officer - Mr. Beck advised that a conditional offer of employment has been made for a Zoning Officer.

Manager’s Report:

1. **Police building extension:** Mr. Krimmel, Chief Skiles and Lt. Brubaker toured the Manheim Borough Police station on Friday January 27th. They were happy with the outcome of this build and picked up some good ideas on how it was set up.
2. **TIP Projects:** The Township received the agreements back from Amtrak for the Holland Street Bridge removal project and Mr. Krimmel feels this project is now back on track. The information will be reviewed by McCormick Taylor and the Township Solicitor and brought to the Board at the next Board meeting.
3. **Centerville Road North:** The Township received an updated plan from PPL that shows the location of poles not in the Township’s right-of-way that will need to be moved at the Township’s expense. Mr. Krimmel and Matt Goudy will be making a final decision on the legitimacy of the PPL request.
4. **Executive Session:** Mr. Krimmel reported an Executive Session was held immediately following the January 18, 2017 Board Meeting to discuss litigation over a proposed land development injunction. The session began at 8:05 p.m. and ended at 8:15 p.m.

Adjournment

By unanimous consent of the Board, Mr. Russell adjourned the meeting to a ‘supervisors only’ executive session at 8:35 p.m. to review a personnel evaluation.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary