

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME: February 15, 2017 7:00 p.m.

ATTENDANCE: Board Members: John D. Bingham
G. Edward LeFevre
H. Scott Russell
Douglas W. Brubaker

Manager: Robert S. Krimmel
Assistant Manager: Cindy A. Schweitzer
Director of Public Works: Perry T. Madonna
Director of Planning & Development: Jon E. Beck
Chief of Police: Stephen A. Skiles

ABSENT (Partial) W. Scott Wigglesworth

The meeting was called to order at 7:00 p.m. by Chairman Russell, followed by a moment of silence and the Pledge of Allegiance. Mr. Russell noted that Mr. Wigglesworth will be joining the meeting later this evening.

Public Comment – None

Consent Agenda:

- a) 13-15-RFP3 - Lime Spring Farm Apartments
 - Revised SWM O&M agreement
 - Revised SWM Escrow
- b) 16-19-FP U-Gro at Lime Spring Farm (Consent Agenda)
 - SWM O&M agreement
 - SWM Escrow
- c) Department Reports - Golf Course, Public Works, Development Services, Police.
- d) Treasurers Report for February/2017 covering all funds:

12/31/2016	\$8,533,985.20
January income	\$ 949,937.43
January expense	<u>\$1,418,027.92</u>
1/31/2017	\$8,065,894.71
- e) Invoices from all funds covering 2/4/2017 – 2/17/2017 & totaling \$239,974.39.
- f) Approval of minutes: February 1, 2017

Mr. LeFevre questioned the conclusion of Zoning Hearing Board Case 2365, 206 Rohrerstown Road, LP application seeking a variance to allow walls to exceed the maximum permitted height on the property located between Rohrerstown Road and 2200 Noll Drive. Mr. Beck reported the request was denied.

There being no further comments or questions (Board or Public), the consent agenda was **approved** as presented and discussed by motion of Mr. Bingham, second by Mr. Brubaker and passed by the Board (4-0).

Action items

a) Development Services:

- 16-21-SW Woodcrest Villas Tennis Court.
 - Modification Request – Mr. Beck reviewed the request. Motion was made by Mr. LeFevre and seconded by Mr. Brubaker to **conditionally approve** Modification #1, subject to all staff and engineering comments. The motion passed (4-0).
 - SWM O&M Agreement and SWM Escrow. Mr. Beck reviewed the agreement and the escrow request. Motion was made by Mr. Brubaker and seconded by Mr. Bingham to **approve** the SWM O&M Agreement and the SWM Financial Security for the Woodcrest Villas Tennis Court Plan #16-21-SW, subject to all staff and engineering comments. The motion passed (4-0).

b) Planning Commission recommendation to advertise for an alternate Planning Commission member: Mr. Beck reviewed the recommendation and Mr. Russell explained the process for the benefit of visitors present. Motion was made by Mr. Bingham and seconded by Mr. LeFevre to **authorize** staff to advertise for an Alternate Planning Commission Member. The motion passed (4-0).

c) Public Works – paving projects for 2017: Mr. Madonna reviewed his memorandum dated February 8, 2017 and requested permission to advertise and bid the 2017 paving projects as submitted. Mr. Russell noted that the public works committee met and discussed the projects as well as additional projects that will require work. He stated the committee is supportive of the projects that are being prepared and informed the Board that Mr. Madonna has been putting together a public works paving plan that is documenting, tracking and forecasting work. He feels there is a good game plan in place and encouraged the Board to look favorably on the paving planned for this year. There being no further discussion (Board or Public), motion was made by Mr. LeFevre and seconded by Mr. Bingham to **authorize** staff to advertise and bid the paving projects for 2017 as submitted and discussed. The motion passed (4-0).

Mr. Wigglesworth joined the meeting at 7:14 p.m.

Old Business

- **Board Goals – 2017.** Chairman Russell reminded the Board that he emailed the proposed 2017 board goals and would like to make them official at the next Board of Supervisors meeting. He asked that anyone having any comments or additions to these goals please forward them to him within the upcoming two-week period; otherwise, the list he has provided will, by default, become the official continuation of the board goals. He reported that the Township successfully accomplished a large majority of the 2016 goals and noted that the goals are available for public review online by downloading the Township's comprehensive plan.

- **Board and Planning Commission Roundtable Meeting** - Mr. Beck reported the Planning Commission is requesting a roundtable meeting and they were amenable to scheduling a public meeting on March 22, 2017. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Brubaker to *authorize* staff to advertise the Board of Supervisors and Planning Commission round table meeting to be held March 22, 2017 at 7:00 p.m. The motion passed (5-0).

New Business - None

Board Group Reports

- Public Works –Paving projects were discussed earlier in tonight’s meeting and action was taken.
- Public Safety – None
- MS4 – Mr. Beck reported that Staff conducted the annual MS4 Public meeting on February 8, 2017 and quite a few township residents attended. He briefly summarized the meeting and noted that Kristen Kyler from Penn State Ag. Extension presented on the Chiques Creek Alternative TMDL project. He also noted the NOI is on schedule to be ready for advertisement in early June 2017.

Traffic Commission Report – Mr. Russell reported the meeting was cancelled due to lack of agenda items. A meeting is scheduled for the third Wednesday of next month (March 15). One item on the agenda is a reported safety issue at a signal light intersection.

Manager’s Report:

1. Police Expansion Project funding – Staff has met with several financial advising firms specializing in garnering the best rate and loan structure for the borrowing. Cost for this service is \$10,000 - \$17,000. The final discussion will be with Frank Mincarelli, Blakinger Thomas who has handled the Township’s legal review of past borrowings. A recommendation from staff will be presented to the Board on March 1st. Staff desires to continue the forward motion of preparing for the borrowing to present the best possible scenario to the Board when the bids are opened in June.
2. TTAC Meeting. Mr. Krimmel, Mrs. Schweitzer and Mr. Beck attended the Transportation Technical Advisory Committee (TTAC) meeting on February 13, 2017 regarding the State Road Project, State Road Interchange, and the Rohrerstown Road and Good Drive Traffic Study. Copies of documents pertaining to these matters were provided to the Board. Mr. Krimmel summarized the meeting and found it to be very informative. Chairman Russell stated for the record it is of serious concern that the State Road project has been delayed for seven or eight years by Amtrak. TTAC has released the Rohrerstown Road and Good Drive Traffic Study, including comments, to EHT for consideration and appropriate action. Mr. Krimmel remarked that improvements related to both roadways will be quite involved and projected to cost a little over \$70,000,000.

3. Mr. Krimmel requested an executive session after the meeting to review options associated with a legal matter involving the Johnson/Willows lawsuit.

Adjournment

By unanimous consent of the Board, Mr. Russell *adjourned* the meeting to executive session at 7:29 p.m. to review options associated with a legal matter involving the Johnson/Willows lawsuit.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary