

**EAST HEMPFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES**

**DATE AND TIME:** April 4, 2018 7:00 p.m.

**ATTENDANCE:** Board Members: Thomas A. Bennett  
Douglas W. Brubaker  
G. Edward LeFevre  
W. Scott Wiglesworth

Manager: Robert S. Krimmel  
Assistant Manager: Cindy A. Schweitzer  
Director of Planning & Development: Jon E. Beck  
Director of Public Works: Perry T. Madonna  
Police Chief: Stephen A. Skiles  
Director of Finance: Joseph A. Robinson  
Emergency Services Coordinator: Diane E. Garber

**ABSENT:** H. Scott Russell

The Board of Supervisors meeting was called to order at 7:00 p.m. by Chairman Brubaker, followed by a moment of silence and the Pledge of Allegiance.

**Public Comment (non-agenda items only)**

- Keith Falco, South Homestead Drive. questioned the status of resurfacing the roads in Park View Estates. It was his understanding that all of Park View Estates was to be re-topped by 2017. This has not been done and the road conditions continue to deteriorate. He requested an update on the paving schedule. Chairman Brubaker advised a concerted effort will be made to arrive at some kind of time line. Mr. Falco stated he will be returning to the next Board of Supervisors meeting in May and will expect to receive the requested information at that time.
- Craig Schnell, South Homestead Drive, was present to support Mr. Falco and the neighborhood and also reported signal tripping problems at numerous intersections. He rides a motorcycle and it appears the cycle does not trip some signals which he feels is a safety issue. Mr. Madonna stated this is an on-going issue. The sensors are in the ground and lose effectiveness as they age. He has tried to make corrections with limited success and has been upgrading intersections with cameras and radar when possible. Mr. Schnell agreed to provide Mr. Madonna with a list of the problem signals he has identified.
- Enicel Enriguez, Hansom Drive, expressed concern that the cost of removing the sidewalks and trees in Gentry Heights is prohibitive for many owners with low incomes, one of whom is her father. It was her initial understanding that trees would be at the homeowner's cost and removal of the sidewalks would be at the Township's cost.

Chairman Brubaker advised that Ordinances have been set up as they are to ensure fiscal responsibility and good stewardship of taxpayer monies. Every effort is being made to meet somewhere in the middle to ‘ease the pain’. Sidewalks and curbing are the homeowner’s responsibility and it would be far more expensive to bring the sidewalks up to ADA standards. The Township cannot numb the pain; however, the Township is covering the cost of the curb removal. Ms. Enriguez informed the Board that she works with Lancaster Housing Redevelopment and it is her understanding that requests for assistance are based on income. If there is a need for any repairs to be made on the house, only then might they consider the sidewalks. Her father is in the process, but it’s not guaranteed. Mr. LeFevre stated it will be noted that this homeowner and others have this issue. Ms. Enriguez was asked to provide her father’s name and address so that he can be contacted if there is anything further that can be done.

**Consent Agenda:**

- a. 17-19-FP Western Corners – Sidewalk Deferral Agreement
- b. 2001-FP-126 Church of the Apostles Radar Park – Declaration of Plan Termination & Financial Security Release
- c. 18-02-SW Woodcrest Villas Green House Project – Approval of Financial Security & SWM O&M Agreement
- d. Department Reports - Golf Course, Public Works, Development Services, Police, ESC. Treasurers Report for March 1, 2018 covering all funds:
 

Fund balance (1/31/18)	\$10,080,394.44
Incomes (February)	\$ 1,620,250.16
Expenses (February)	<u>\$ 1,185,183.78</u>
Fund balance (2/28/18)	\$10,515,460.82
- e. Invoices from all funds covering 3/10/18 to 3/23/18 & totaling \$376,015.02
- f. Invoices from all funds covering 3/24/18 to 4/6/2018 & totaling \$262,428.01
- g. Approval of minutes: March 7, 2018

Mr. LeFevre asked for and received clarification from Mr. Beck regarding the Church of the Apostles Radar Park Declaration of Plan Termination and Financial Security Release. He also questioned the abbreviation ‘YAP’ in the Police report which Chief Skiles explained was an acronym for Youth Aid Panel. Thirdly, Mr. LeFevre commented on additional police overtime which Chief Skiles confirmed was largely due to current school unrest and partly due to the NRA event at Spooky Nook. Lastly, he commented on clarification in the March 7 minutes referencing the LNP interview. There being no further comments or questions (Board or Public) the consent agenda was *approved* by motion of Mr. Wiglesworth, second by Mr. LeFevre and passed by the Board (4-0).

**Action items:**

- a. Lancaster Municipal Authority through the East Hempfield Twp Industrial Development Authority (EHTIDA)/Mennonite Home project – Following discussion,

motion was made by Mr. Wiglesworth and seconded by Mr. Bennett to **adopt** Resolution #2018-12 appointing the Chairman or another Board Member to act on behalf of the Township as the 'applicable elected representative' as required by Code and to sign the Certificate of Approval. The motion passed (4-0).

- b. **EHTIDA /Student Lodging Inc.** - Following discussion, motion was made by Mr. Bennett and seconded by Mr. LeFevre to **acknowledge** that the Chair or Vice Chair have the authority to sign the Certificate of Approval for financing the Student Lodging Inc. project as authorized in the Resolution adopted on 8/15/2012. The motion passed (4-0).
- c. **Ordinance to create Volunteer Service Credit Program under Act 172 for volunteer Fire Companies who serve East Hempfield Township.** – Ordinance #2018-01. Diane Garber explained Act 172 of 2016 which provides municipalities with the option to offer a real estate or earned income tax credit to active members of volunteer fire companies through a volunteer service credit program. Active volunteers who meet the service credit criteria established by the municipality in consultation with the fire chief would be eligible for the tax credit. Each municipality may choose whether to offer the earned income tax credit, the real estate tax credit, or both. The real estate tax credit is limited to 20 percent of the Township's real estate tax liability for residential real property owned and occupied as the domicile of an active volunteer. The municipal earned income tax credit must be set at a flat amount and East Hempfield has set it at \$300. East Hempfield Township will offer both the real estate tax credit and the municipal earned income tax credit. Since each municipality can only offer the credits to volunteers who are residents, East Hempfield Township will be working with neighboring municipalities to see if they would be willing to implement the program and consider using the same tax credit levels and requirements for all municipalities served. At the close of discussion and affirmation that the Ordinance has been duly advertised, motion was made by Mr. LeFevre and seconded by Mr. Wiglesworth to **adopt** Ordinance #2018-01 to create the Volunteer Service Credit Program under Act 172 for volunteer Fire Companies who serve East Hempfield Township. The motion passed (4-0).
- d. **Pension Ordinance amendment to add DROP provisions** – Mrs. Schweitzer shared information regarding the Ordinance amending Chapter 37 of the Code of Ordinances of the Township of East Hempfield which establishes a Deferred Retirement Option Plan as an optional form of benefit under the existing East Hempfield Township Police Pension Plan. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. Bennett to **authorize** staff to advertise the Pension Ordinance amendment to add DROP provisions. The motion passed (4-0).
- e. **Police Expansion Project** – Mrs. Schweitzer presented and reviewed Mr. Krimmel's memorandum dated March 20, 2018 pertaining to the attached 2018 Police Renovation Loan – Parameter Ordinance supporting the maximum debt service schedule and general obligation note. Following discussion, motion was made by Mr. Bennett and seconded by Mr. LeFevre to **authorize** staff to advertise a Loan Parameter Ordinance for the Police Expansion Project. The motion passed (4-0).

- f. **Police Expansion Project** – Mrs. Schweitzer presented and led discussion pertaining to Kimmel Bogrette’s revised architectural agreement dated 3/27/2018 for the Police Expansion project. At the close of discussion pertaining to Change Orders and the Board’s desire to contact Kimmel Bogrette for the purpose of negotiating reduction of jobsite administration charges due to the hiring of Fidevia on a 24/7 basis, and there being no further comments or questions (Board or Public), motion was made by Mr. Bennett and seconded by Mr. LeFevre to ***approve*** Kimmel Bogrette’s revised architectural agreement dated 3/27/2018 for the Police Expansion project and ***authorize*** Mr. Krimmel to contact Kimmel Bogrette regarding reduction of jobsite administration charges. The motion passed (4-0). Mr. LeFevre thanked Mr. Krimmel for negotiating reduced costs and for approaching Kimmel Bogrette, as the project moves forward, about reduction of jobsite administration charges due to the hiring of Fidevia on a 24/7 basis.
- g. **PSATS Convention** – Following discussion, motion was made by Mr. Wiglesworth and seconded by Chairman Brubaker to ***appoint*** G. Edward LeFevre as Delegate and Thomas A. Bennett as Alternate Delegate to represent East Hempfield Township as voting members at the 2018 PSATS Conference. The motion passed unanimously (4-0).

### **Old Business**

- o Mr. LeFevre reminded all those present that the Joint Board of Supervisors and Planning Commission meeting is scheduled for April 25, 2018 at 7:00 p.m.

**New Business** – None

### **Manager’s Report**

1. **Centerville Road South**: Discussions have started with property owners where changes to their driveways are anticipated and required. The meetings will be continuing over the next month or so.
2. **Police Building Expansion**: The security and strength of the exterior walls of the police expansion was discussed. Mr. Krimmel has set up a presentation for the April 18<sup>th</sup> meeting by the architects to discuss the Final design of the building. He asked if the Public Safety Work Group would like a pre- meeting review. Mr. Wiglesworth affirmed the Public Safety Group would like a pre-meeting review and would like Kimmel-Bogrette to attend. Mr. Krimmel will inquire if there will be a charge for Kimmel Bogrette’s attendance.
3. **State Road and 283 Project**: No new information.
4. **Holland Street Bridge Removal**: Still waiting for the historical review and an amendment to the reimbursement agreement for the work to continue.
5. **Old Rohrerstown Road Bridge**: The project will be delayed a few months due to the design and relocation of a 30-inch sewer line that is currently in the direct location of the

new bridge. We are working with PennDOT, LASA and McCormick Taylor to update the reimbursement agreement for the Township and LASA.

6. **Centerville Road North Project:** The temporary construction easements have been obtained and the pre-construction meeting was held. Bids will be received on April 11<sup>th</sup> at 3:00 p.m. The Township was notified that Verizon will be moving its poles the week of April 2<sup>nd</sup>.
7. **TRAC Detour Route on Harrisburg Pike (Landisville) – May 7 - 11:** Mr. Krimmel provided an overhead map of the planned detour route and reported that Main Street (Harrisburg Pike) will be closing for one week. (They will be open to localized traffic). Signs pertaining to the detour will be placed in advance. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. Bennett to approve the TRAC Detour Route as presented and discussed. The motion passed unanimously (4-0).
8. **K-9 Memo – Replacement Dog:** K9 Officer William Watt submitted a memo to Chief Skiles regarding K9 Ringo's upcoming retirement and his efforts to locate the best vendor and training for the next K9 for the East Hempfield Township K9 Unit. It is his intention to source a K9 prospect from a third-party vendor and complete the K9 training at Castle K9 and he has been advised there will be a unique opportunity to begin training May 6<sup>th</sup>. Officer Watt intends to retire Ringo on or before May 2, 2018 and asked for Board approval to start a new dog as soon as possible so there would be little down time between dogs. Chief Skiles indicated funding for the new dog and training would be coming from the existing K9 fund. Following discussion, motion was made by Mr. Bennett and seconded by Mr. LeFevre to *authorize* Chief Skiles to proceed with the purchase of a new K9 to replace K9 Ringo. The motion unanimously passed (4-0).
9. **Hempland Road – Noise Complaints:** Multiple noise complaints have been received from Manor Township residents. They feel the noise is coming from one of the industries on Hempland Road. One of the potential sources is a property split between East and West Hempfield. Police and zoning personnel from both Townships have been responding to complaints and investigating. The noise the residents have identified appears to be primarily at night and emanating from the East Hempfield portion of one of the properties; however, the origin of the noise has not been scientifically identified. Representatives of East Hempfield, West Hempfield, and Manor Townships have met to discuss a plan to address the issue. The Manor Township Manager is spearheading a plan to arrange an acoustical study. The Townships are hoping that the industrial companies in the area involved will conduct their own simple testing or at least permit the acoustical engineer to enter their property to capture frequencies, etc.
10. **Gentry Heights Memo - Reimbursement Amount for Newer Sidewalks:** Mrs. Schweitzer reviewed an interoffice memorandum dated March 29, 2018. The memorandum provides a listing of properties that have newer sidewalk and square footage that should be considered when the Board discusses removal costs and possible

compensation to those homeowners. Two possible methods of reimbursement were outlined in the memo and discussed. Mark Siple, Hansom Drive, presented AARP information compiled by the Surgeon General pertaining to the importance of sidewalks and shared his concerns regarding the sidewalk removal planned for Gentry Heights. The Board thanked Mr. Siple for his time and sharing of information. Following discussion and there being no further comments (Board or Public) motion was made by Mr. Wigglesworth and seconded by Mr. LeFevre to **approve** reimbursement of sidewalk removal at \$11.00 per lineal foot (\$2.75 per sq. ft.) for the eight (8) property owners identified in the Memorandum dated March 29, 2018, with checks to be made payable to the property owners once the work has been verified. The motion carried (4-0).

**Good of the Order**

- Mr. LeFevre reported he was contacted by a gentleman regarding the corner of Harrisburg Pike and Cooper Avenue where GPS has been misguiding trucks going north on Cooper. There has been extensive damage to his lawn as a result of this and he stated he intends to come to our next Board of Supervisors meeting. Mr. LeFevre asked if we had placed any signage as previously discussed and Chief Skiles affirmed that it was placed.

**Adjournment**

By unanimous consent of the Board, Chairman Brubaker **adjourned** the meeting at 8:42 p.m.

Respectfully submitted,

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Robert S. Krimmel, Manager/Secretary