

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME:	April 5, 2017	7:00 p.m.
ATTENDANCE:	Board Members:	John D. Bingham Douglas W. Brubaker G. Edward LeFevre H. Scott Russell W. Scott
	Wiglesworth	
	Manager:	Robert S. Krimmel
	Assistant Manager:	Cindy A. Schweitzer
	Director of Public Works:	Perry T. Madonna
	Director of Development Services:	Jon E. Beck
	Chief of Police:	Stephen A. Skiles

The meeting was called to order at 7:00 p.m. by Mr. Russell, followed by a moment of silence and the Pledge of Allegiance.

Public Comment – None

Public Hearing - Holland Street bridge removal – Chairman Russell opened the Public Hearing. The purpose of the hearing was to present an update of the Holland Street Bridge Removal/Demolition project and provide a platform for public comment. Mr. Krimmel commented that this project is one of the Township’s TIP projects. He then introduced Matthew Goudy of McCormick Taylor, East Hempfield Township’s Transportation and Traffic Engineer. Mr. Goudy remarked that the Bridge has been closed since 1991. Work with Amtrak on the engineering and construction agreement began approximately 18 months ago with work now moving forward on the design for the regrading of the area following the demolition. He presented an overhead slide presentation of the project design to date. Following discussion and there being no further comments or questions (Board or Public), the public hearing was closed.

Consent Agenda:

- a. Haydn Manor (05-59-RFP2) Revised SWM O&M Agreement
- b. Stony Battery Road Self Storage (15-17-FP) Escrow Reduction
- c. Approval to pay invoices from all funds covering 3/18/2017-4/7/2017 & totaling \$624,684.88
- d. Approval of minutes: March 15, and March 22, 2017

There being no further comments or questions (Board or Public), the consent agenda was **approved** as presented and discussed by motion of Mr. Bingham, second by Mr. Brubaker and passed by the Board (5-0).

Action items

a. Developmental Services:

1) **State Road Commerce Park Phase 1 (16-03-FP1)**

- **Time Extension Request.**

Mr. Beck reviewed the request for an additional extension due to project issues. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. Bingham to *approve* a time extension for the State Road Commerce Park Final Plan Phase 1 until July 19, 2017 to grant the developer additional time to satisfy all conditions set forth in the Board of Supervisors October 6, 2016 conditional approval of the referenced plans. The motion passed (5-0).

2) **SWM Ordinance Amendment**

- **Small Project Definition – Authorization to advertise.**

Mr. Beck presented a copy of the proposed amendment and Mr. Russell explained the requirements. Following discussion, motion was made by Mr. Brubaker and seconded by Mr. Bingham to *authorize* staff to advertise the proposed Stormwater Management Ordinance amendment in accordance with the PA MPC requirements. The motion passed (5-0).

3) **DEP Growing Greener Grant Resolution**

- **Township and Village Grande SWM Projects.**

Mr. Krimmel presented the resolution authorizing a formal expression of support for the Village Grande Development-Outfall Basin Project and the East Hempfield Township Maintenance Facility Rain Garden Project and associated arrangements for funding assistance from the Pennsylvania Department of Environmental Protection's Growing Greener Grant Plus program, and authorizing additional contractual arrangements with the Village Grande at Millers Run Homeowners Association. Mr. Beck explained the DEP approved Best Management Practices required for the two projects involved and how they will benefit the township's MS4 initiatives. Following discussion, motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to *adopt* Resolution #2017-07 as presented and discussed. The motion passed (5-0).

4) **Zoning Ordinance Amendment Request**

- **Oak Tree Development Group – Signage.**

Mr. Beck reviewed the petition to amend the text of the East Hempfield Township Zoning Ordinance received from Attorney Mark Stanley, McNeese, Wallace & Nurick LLC on behalf of the petitioner, 206 Rohrerstown Road, LP. Mr. LeFevre asked for an explanation of the different types and size of the signs. Mr. Beck reviewed the process and the current, more market-based approach to signage. He further clarified that the petition is what is being requested; however, there will be negotiation regarding what will be appropriate. Mr. Russell suggested the Planning Commission be asked to review the petition and be provided with

scaled, visual drawings of the signs. After discussion, motion was made by Mr. Bingham and seconded by Mr. LeFevre to *accept* the petitioner's request to amend the East Hempfield Township Zoning Ordinance regulations for signage and to send the proposed Zoning Ordinance amendment to the Lancaster County Planning Commission and the East Hempfield Township Planning Commission for review and recommendations. The motion passed (5-0).

- b. 2017 Paving Bid results - approval of contracts. Mr. Madonna submitted the 2017 Paving Bid Results and noted they were lower than anticipated. After discussion, the following actions were taken:
- Motion was made by Mr. Brubaker and seconded by Mr. Wiglesworth to *accept and award* the low bid for paving laid in place to Pennsy Supply Inc. in the amount of \$714,892.87. The motion passed (5-0).
 - Motion was made by Mr. Bingham and seconded by Mr. Wiglesworth to *accept and award* the low bid for paving materials to Highway Material Inc. in the amount of \$46,300.00. The motion passed (5-0).
- c. Non-uniform pension amended ordinance – Ordinance #2017-01.
- Clarifies distribution to non-vested former employees
 - Raises Township contribution rate from 6% to 7% for defined contribution plan
- Mr. Krimmel explained the modifications. Following discussion, motion was made by Mr. Bingham and seconded by Mr. Brubaker to *adopt* Ordinance #2017-01. The motion passed (5-0).

Old Business

- **Planning & Development Work Group**
 - **Recommendation for appointment of Township Engineer.** Mr. Beck explained the appointment process as outlined in his memorandum to the Board dated April 4, 2017 and the resulting recommendation of the work group. Following discussion, motion was made by Mr. Brubaker and seconded by Mr. Bingham to *appoint* David Miller/Associates, Inc. as the East Hempfield Township Engineer of Record and to *appoint* RAV Associates, Inc. as the Alternate Township Engineer to review all David Miller/Associates' remaining development work and projects within the Township. The motion passed (5-0). Scott Hain of David Miller/Associates was present. He expressed his thanks and gratitude to the Board and briefly described his firm's approach and process.

New Business

- **PSATS 2017 Proposed Resolutions** – Mr. Krimmel provided the proposed resolution and bylaw changes and nominations report received from PSATS. Discussion of this

information was **tabled** and will be placed as an old business agenda item for the April 19, 2017 Board of Supervisors meeting.

Manager's Report:

1. **Master Park Plan:** Mr. Krimmel introduced the Amos Herr Park Master Plan that has been developed to show future activities and road connections in the park. He presented an overhead visual explanation of the master park plan concept drawing. The park and recreation work committee met with David Miller/Associates to draft the sketch of the committee and staff ideas. This will be formally presented at the May 3, 2017 Board of Supervisors meeting.
2. **The Public Safety Work committee** met with Kimmel & Bogrette to discuss some alternatives for construction of the police building.
3. **TIP Projects:** No change since last report on specifics but work on all the projects continues. The Holland Street bridge removal project was presented earlier in tonight's meeting for an update and public comment.
4. **Centerville Road North:** No change since last report, natural gas line to be installed soon. Signage is up announcing the start of the UGI work.
5. **Executive Session:** After the last board meeting on March 15, 2017 an executive session was held starting at 8:40 p.m. and ending at 9:10 p.m. The topic of the session was a legal matter in connection with the police building extension in the park.
6. **Dream Park Walking Trail:** At the recent Park and Recreation Work Committee meeting, the board members and staff discussed and recommended bidding the full trail around the East side of the park as shown on the draft master plan. This would add approximately \$40,000 to the cost of the first trail plan which would interfere with the soccer association practices and games. A motion to allow the staff to bid the trail option as shown on the proposed master plan would be needed so that the trail can be built this summer. The Board agreed with the initial concept as presented and discussed; however, the request for approval to bid was **tabled** to allow additional time to gather more information as well as encourage more comments from the public in terms of the master park plan.
7. **Nolt Road Culvert Inspection:** The Township received the inspection report from McCormick Taylor a few weeks ago and discovered that some recommended maintenance needed to be addressed very quickly and this will be initiated in the next month or two. Mr. Krimmel noted that pages 11 and 12 summarize the work the Township will be doing before the paving of Nolt Road this summer as explained

at the paving bid award. Cost figures are being gathered but it is almost certain there are sufficient funds in the bridge repair budget. The intent will be to complete the items with a priority value of '0' and some of the '2' values. A report on weight limit restrictions and costs will be available at the next Board of Supervisors meeting.

- 8. Executive Session:** Mr. Krimmel requested an Executive Session be held immediately following the Board Meeting to continue discussion on legal matters related to the Police Building Expansion.

Adjournment

By unanimous consent of the Board, Mr. Russell adjourned the meeting to executive session at 8:58 p.m. to continue discussion on legal matters related to the police building expansion.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary