

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME: June 6, 2018 7:00 p.m.

ATTENDANCE: Board Members: Thomas A. Bennett
Douglas W. Brubaker
G. Edward LeFevre
W. Scott Wiglesworth

Manager: Robert S. Krimmel
Assistant Manager: Cindy A. Schweitzer
Director of Planning & Development: Jon E. Beck
Director of Public Works: Perry T. Madonna
Police Chief: Stephen A. Skiles
Emergency Services Coordinator: Diane E. Garber

ABSENT: H. Scott Russell

The Board of Supervisors meeting was called to order at 7:00 p.m. at the Four Seasons Banquet Facility, 949 Church Street, Landisville by Chairman Brubaker, followed by a moment of silence and the Pledge of Allegiance.

Public Comment (non-agenda items only) – None

Consent Agenda:

- a. Approval to pay invoices from all funds covering 5/19/18 – 6/8/18 & totaling \$874,701.53
- b. Approval of minutes: April 25, 2018 (BOS and Planning Commission joint meeting)
- c. Approval of minutes: May 16, 2018 (BOS meeting)

There being no further comments or questions (Board or Public) the following actions were taken:

- o Motion was made by Mr. Wiglesworth and seconded by Mr. LeFevre to *approve* Consent Agenda item (a) payment of invoices from all funds covering 5/19/18 – 6/8/18 & totaling \$874,701.53 and Consent Agenda item (b) April 25, 2018 BOS and Planning Commission joint meeting minutes. The motion unanimously passed (4-0).
- o Motion was made by Mr. Bennett and seconded by Mr. Wiglesworth to *approve* Consent Agenda item (c) May 16, 2018 BOS meeting minutes. The motion passed (3-0-1) with Mr. LeFevre abstaining due to not being present at the meeting.

Action items:**a. Development Services****• Woodcrest Villa Master Plan**

Mr. Beck summarized the Master Plan submitted by the property owner, Mennonite Home. Paul Venarchek, RGS Associates, was present on behalf of the Mennonite Home. RGS Associates project narrative dated April 20, 2018, accompanying exhibits and an overhead color rendering of the Plan were reviewed in detail. David Miller/Associates May 3, 2018 listing of concerns, along with issues raised by the Planning Commission and Staff were discussed. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. Bennett to ***accept and approve*** the Woodcrest Villa Master Plan, Township Plan number 18-005-MP, subject to applicant addressing all outstanding staff and engineer comments. The motion passed (4-0).

b. Community Fellowship Church - Request for a variance to the noise ordinance to allow a movie night at Jacobs Creek Park on June 22nd from 8:15 – 10:30 p.m. (Rain Date of 6/29)

Diane Garber presented the request. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Bennett to ***approve*** the variance request for Community Fellowship Church to allow a movie night at Jacobs Creek Park on June 22nd from 8:15-10:30 p.m. with a rain date of 6/29/18 for the same time. The motion passed (4-0).

c. Holland Street Second Supplement – revised

Mrs. Schweitzer reviewed action taken at the Last Board of Supervisors meeting and the reason for the necessary revisions. She reported that Mr. Krimmel successfully negotiated with PennDOT and that the Township will no longer have a financial obligation under the construction phase. This was an offering by PennDOT to make up for the \$9,000 Easement fee on State Road Bridge Project that the Township paid, resulting in a \$26,000 savings for the Township and release of the potential for environmental costs if found during the demolition of the Holland Street bridge. There will now be \$-0- construction cost to the Township. After discussion, the following actions were taken:

- Motion was made by Mr. Bennett and seconded by Mr. Wiglesworth to ***rescind*** the supplement adopted May 16, 2018 and to ***rescind*** Resolution #2018-18. The motion passed (4-0).
- Motion was made by Mr. Wiglesworth and seconded by Mr. LeFevre to ***adopt*** the supplied supplement signifying an 80%Federal/20%State split for cost of construction. The motion passed (4-0).
- Motion was made by Mr. Wiglesworth and seconded by Mr. LeFevre to ***adopt*** Resolution #2018-19 for the Second Supplemental Federal-Aid Bridge Project Reimbursement Agreement. The motion passed (4-0).

Chairman Brubaker asked that the record reflect the Board's thanks to Township Manager Robert Krimmel for this accomplishment. Mr. Bennett asked when construction bids might be let. Mrs. Schweitzer stated that we are still waiting for final clearances.

d. Old Rohrerstown Road - McCormick Taylor Engineering Supplement to account for increased engineering costs for final design

Mr. Krimmel led discussion pertaining to the McCormick Taylor Engineering Supplement to account for increased engineering costs for final design of the Old Rohrerstown Road Bridge due to relocation of a LASA sewer line. After discussion, the following actions were taken:

- Motion was made by Mr. Bennett and seconded by Mr. LeFevre to *approve* the McCormick Taylor Engineering Supplement to account for the increased engineering costs associated with the final design of the Old Rohrerstown Road Bridge. The motion passed (4-0).
- Motion was made by Mr. LeFevre and seconded by Mr. Bennett to *adopt* Resolution #2018-20 authorizing signature on the Engineering Supplement. The motion passed (4-0).

e. Records Destruction Resolution #2018-21

- Motion was made by Mr. LeFevre and seconded by Mr. Bennett to *approve* Resolution #2018-21 authorizing destruction of records as outlined, following the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, as amended. The motion passed (4-0).

f. Cohen Law Group - proposal for creation of Wireless Facilities Ordinance

Mr. Krimmel explained the current trend in moving away from cell towers and into wireless facilities and the need to move forward in drafting a comprehensive wireless facilities ordinance. A proposal to provide a draft ordinance addressing this issue was received from Cohen Law Group and provided to the Board for consideration. Following discussion, motion was made by Mr. Bennett and seconded by Mr. LeFevre to *accept and approve* Cohen Law Group's proposal to create a draft ordinance addressing Wireless Regulation Services dated May 25, 2018 for the amount not to exceed \$5,400. The motion passed (4-0).

g. Elizabeth Street SWM Project – Reject bids and authorization to rebid the project

Bidding for the Elizabeth Street Improvements Project ended on June 1, 2018. Based on a review of the bid results and the required bid document submission, the Board agreed with the recommendation of Scott Hain, David Miller/Associates, that the project not be awarded and that the project should be rebid as the pricing submitted is significantly higher than initial estimates and there was only one bidder. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. Bennett to *reject* all bids and to *authorize* staff to rebid the Elizabeth Street Stormwater Management project. The motion passed (4-0). Scott Hain, David Miller/Associates will revise the method of pricing and the Township will advertise with a goal of awarding the bid at the July 18, 2018 Board of Supervisors meeting.

h. Norfolk Southern Railroad – Permission to perform at-grade level crossings.

Mr. Krimmel reported that Norfolk Southern Railroad is seeking permission to use local roadways (Becker and Lititz Roads) as a detour while they perform at-grade level crossing maintenance on Graystone Road. Following discussion, motion was made by Mr. Wiglesworth and seconded by Mr. LeFevre to allow Norfolk Southern Railroad to utilize Becker and Lititz Roads as a detour route for three days while they perform maintenance at their at-grade level crossing on Graystone Road. The motion passed (4-0).

Old Business

- East Hempfield Recreation Authority – review and discussion. Due to Mr. Russell’s absence, the Board agreed to *table* review and discussion of Attorney Frank Mincarelli’s draft documents relating to the formation of the “East Hempfield Recreation Authority” until the June 20, 2018 Board of Supervisors meeting and directed that this topic be placed on that meeting’s agenda. There was discussion regarding whether to invite Attorney Mincarelli to be present during the initial discussion. Chairman Brubaker believes this would be helpful to answer questions and provide guidance. The Finance Committee will be asked for their opinion after which a decision will be made as to whether or not to invite Mr. Mincarelli to participate in this initial discussion.

New Business

- Hempfield Recreation Commission – Triathlon video recapping event
<https://vimeo.com/267329608>

The Board viewed the video and Mr. Bennett provided some background. He reported there is a lot of enthusiasm throughout the organization right now.

Board Group Reports

- Park & Rec – A meeting will be scheduled within the next week or two to discuss park benches and the park at Jacobs Creek.

Manager’s Report

1. Centerville Road South: No new information. Still meeting with property owners. PennDOT approved the funding to add the widening of Marietta Ave.
2. Police Building Expansion: Revised schedule for bidding;

New schedule:	RFI deadline	6/1
	Final addendum	6/5
	Bid opening	6/11
	Bid award by BOS	6/20
	Bank settlement	6/21 or 6/22

As I mentioned previously, the delay was to give bidders a chance to get their bids together after the Memorial Day Holiday. We do have 9 general contractor plan holders, 8 mechanical plan holders and 3 plumbing and 3 electrical.

3. **State Road and 283 Project:** The Township sent in the signed agreement with the 2 checks. The County Traffic Planner, Bob Bini and I are setting up an informational phone call with PennDOT Reps to discuss what items need further attention or approval. I believe the Township has completed their responsibilities.
4. **Holland Street Bridge Removal:** In the supplement the Township will no longer have a financial obligation under the construction phase. This was an offering by PennDOT to make up for the \$9,000 Easement fee on State Road.
5. **Centerville Road North Project:** Construction and the detour start on June 11th.
6. **Black Knight PLCB Hearing:** Thurs. June 14 at 10:00 a.m. at the Black Knight Hotel.
7. **Park Trail – Update:** Need to hold off on building the new trail section until the new access road is constructed to prevent heavy equipment from causing damage.
8. **Vacation:** I will be on vacation June 14 through 25th.

Good of the Order

- **Detours** – Concerns discussed and suggestion made to place police cars on roadways that have newly created detours to assist in traffic flow. Communication breakdown – Hess Auction and Roots Market were not aware of Graystone Road closure. It was noted that the Township just recently found out about the Norfolk Southern project.
- **June 20, 2018 BOS meeting agenda – Requested Discussion Items**
Running Pump Road Round-About and Farmingdale Road improvements,
- **Next Board of Supervisors Meeting**
7:00 p.m. Wednesday, June 20, 2018 – Four Seasons Banquet Facility, 949 Church Street, Landisville.

Adjournment

By unanimous consent of the Board, Chairman Brubaker adjourned the meeting at 8:19 p.m.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary