

**EAST HEMPFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES**

DATE AND TIME: September 19, 2018 7:00 p.m.

ATTENDANCE: Board Members: Thomas A. Bennett
Douglas W. Brubaker
G. Edward LeFevre
H. Scott Russell
W. Scott Wiglesworth

Manager: Robert S. Krimmel
Assistant Manager: Cindy A. Schweitzer
Director of Public Works: Perry T. Madonna
Director of Planning & Development: Jon E. Beck
Police: Stephen A. Skiles
Emergency Services Coordinator: Diane E. Garber

The Board of Supervisors meeting was called to order at 7:00 p.m. at the Four Seasons Banquet Facility, 949 Church Street, Landisville by Chairman Brubaker, followed by a moment of silence and the Pledge of Allegiance.

Public Comment/ Visitors (non-agenda items only)

- Chairman Brubaker offered congratulations to Chuck Grube, a long-time township resident, who was just married. The celebration was held at the Four Seasons Banquet Facility.
- An area resident questioned why the roadwork on Centerville Road has not yet been completed. Chairman Brubaker informed that there have been several issues on the Centerville Road project due to engineering/construction/weather that were out of the Township's control which have worked against getting the work done in a timely fashion.
- Benjamin and Kristy Drover – Randy Road Stormwater/Flooding.

Mr. and Mrs. Drover stated their case before the Board referring to their letter dated September 12, 2018, along with legal documents and photographs pertaining to their property, copies of which were provided to the Board. In addition, the Drovers stated they also had a petition bearing 39 signatures regarding the stormwater/flooding issue in the Randy and Rayme Road development. Chris Hausner, Randy Road, requested a meeting about the problem in which the residents would be able to participate.

Chairman Brubaker expressed the Board's sympathy for what the Drovers have experienced due to the large storm event which caused unprecedented flooding creating huge damage and losses to their property and affecting other neighbors as well. He stated the MS4 Committee, Mr. Madonna and the Township Engineer will meet to evaluate what action can be taken. Mr.

Beck asked that copies of the research that residents have done pertaining to this be provided to him to assist in making determinations.

- Bill Hatfield, Randy Road, stated he received a letter that he is responsible for maintaining the swale on his property. He specifically asked about the status of the ‘permanent lining’ as identified on the plans and asked why it is his responsibility since it should have been ‘permanent’ when it was put in. Mr. Hatfield was asked to contact Mr. Madonna for assistance.

Consent Agenda:

1. Department Reports - Golf Course, Public Works, Development Services, Police and ESC.
2. 15-21-FP South Tree Drive Hotel – approval of financial security reduction in the amount of \$16,215.00, leaving a balance of \$18,564.90.
3. Treasurers Report for September/2018 covering all funds:

a. Combined cash 7/31/2018	\$15,924,400.87
b. August Income	\$ 2,459,844.41
c. August Expense	<u>\$ 2,436,636.83</u>
d. Combined cash 8/31/2018	\$15,947,608.45
4. Invoices from all funds covering 9/8/18 – 9/21/18 & totaling \$1,202,243.55
5. Approval of minutes: September 9, 2018

There being no further comments or questions (Board or Public), the Consent Agenda was **approved** as presented by motion of Mr. Russell and seconded by Mr. Bennett. The motion passed (5-0).

Action items:

a) **Development Services:**

- **13-26.02 DL Holdings, LLC/ Melvin R. Weaver & Sons – Sketch Plan for 2213 Leabrook Rd.**
 - Request to waive §265-4.1 C (2) (a), which establishes the requirement to submit a Preliminary Plan.

Linford Weaver, DL Holdings, LLC/Melvin R. Weaver & Sons, was present. Thomas C. Matteson, Diehm and Sons, presented the Application and Sketch Plan with justification for the modification/waiver being that the project is simple and straightforward. There are no new streets proposed and the project will be constructed in a single phase. Copies of the application, sketch plan, Diehm & Sons letter to the Planning Commission dated August 30, 2018, and a trip generation summary were provided to the Board. Following discussion, motion was made by Mr. Russell and seconded by Mr. Wiglesworth to **approve** the request to waive §265-4.1.C (2) (a), which establishes the requirement to submit a Preliminary Plan for the DL Holdings, LLC/Melvin R. Weaver & Sons Project, Twp. #13-26.02 for the property located 2213 Leabrook Drive. The motion passed (5-0).

- b) **Susquehanna Valley EMS – Mike Fitzgibbons-monthly report** - Michael Fitzgibbons, Chief, Susquehanna Valley EMS, distributed and reviewed information about type of calls for the months of July and August and other related information pertaining to their programs, training and various events scheduled. He stated the Susquehanna Valley EMS will be a continuing reporting presence at Board of Supervisors meetings. Mr. Bennett thanked Chief Fitzgibbons for the services they provide.
- c) **East Hempfield Recreation Authority – recognition of members and consideration of adoption of Ordinance # 2018-06 creating the East Hempfield Recreation Authority.**

Chairman Brubaker recognized Daniel J. Trump, Jr., and Ryan J. Lundy, two of the first members of the Authority. Also serving on the Authority's Board will be Michael J. O'Brien, Steven F. Ulrich, and David L. Lounsbury, who were unable to be present at tonight's meeting, and East Hempfield Township Board Supervisors Douglas W. Brubaker and H. Scott Russell.

Frank Mincarelli, Blakinger Thomas, presented the Articles of Incorporation of the East Hempfield Recreation Authority in compliance with requirements of the *Municipality Authorities Act, 53 Pa.C.S § 5601 et seq.*, as amended and pursuant to an ordinance enacted by East Hempfield Township, Lancaster County, Pennsylvania expressing the intention and desire of the Township to organize a municipal authority under the Act, setting forth its purposes and briefly describing the Articles of Incorporation, authorizing their filing and taking all other action incidental to incorporation. Chairman Brubaker reviewed the bulk of the basics pertaining to creation of the Authority and how the Authority will operate. After a final summary by Mr. Russell, Mr. Bennett stated he was 100% in agreement with Supervisors Brubaker and Russell but noted two minor revisions he would like to see made on the Ordinance document. Attorney Mincarelli advised the two revisions to the Ordinance would not delay advertising and moving forward. Chairman Brubaker entertained a motion to *adopt* Ordinance No. 2018-06, an Ordinance creating a Municipal Authority for the Township to be known as the "East Hempfield Recreation Authority", with the corrections as noted on the Ordinance document. Vice-Chairman Russell seconded the motion. Fred Knarr, Clover Circle, remarked that although he is not a golfer, he supports the creation of the Authority. Chris Hausner, Randy Road, questioned if additional documents would be required and Chairman Brubaker answered "yes, potentially" and briefly described what those would be and why. There being no further comments or questions (Board or Public), the motion carried unanimously (5-0).

- d) **2018 Leaf pick-up contract.**

Mr. Madonna reviewed his memorandum dated September 14, 2018 and attached leaf contract for 2018 submitted by LY Services Group, LLC, Millersville. He noted this is the final year for this contract and will have to be rebid next spring and advised this company has continuously provided great service for our leaf collection and this contract is within the amount budgeted. Following discussion, motion was made by Mr. LeFevre and seconded by Mr. Bennett to award the 2018 Leaf Pick-Up Contract to LY Services in the amount listed of \$181.85 per load. The motion passed (5-0).

- e) **Foley Grinder** – Mr. Krimmel submitted and explained the bid received from Mahute Trading Company, LLC, for the 1992 Foley Grinder "Accu-Spin" Model 600 w/automatic carriage.

Following discussion, motion was made by Mr. Russell and seconded by Mr. Wiglesworth to accept the bid in the amount of \$3,900 submitted by Mahute Trading Company, LLC. The motion passed (5-0).

Old Business

- Farmingdale - Cathy Ashworth, Farmingdale Road, once again thanked the Board for listening to the residents about issues concerning Farmingdale Road and continuing to listen since 2007. She requested a copy of the drawing discussed earlier this evening, as it was a variation of what was presented at the September 7th Board meeting. She suggested that perhaps it could be posted on the “NextDoor” app. so other residents could see it. Lastly, she requested a study be conducted both before and after the new shopping center to see how it may affect the traffic.

New Business – None

Board Group Reports

- **Public Safety** – Mr. Wiglesworth reported the group met Monday, September 17 and discussed the Rohrerstown Fire Company reserve engine in need of repair, the police facility expansion and the Lancaster City Bureau Fire Department Contract and the way in which the Group would like to proceed regarding the contract and how it might affect volunteering. Diane Garber reported on the Chief’s meeting that was held last night during which there was discussion pertaining to the City’s contract and volunteering.
- **Admin/finance** – Mr. Russell reported the group discussed having a little more follow-up from the Library personnel and requested an Executive Session be held immediately following this meeting to discuss a personnel matter. Chairman Brubaker concurred.

Traffic Commission Report

Chairman Brubaker reiterated the actions of the Commission at the earlier meeting:

- Instructed staff to install 2 speed humps on Barrcrest Lane.
- Expand the study being done by McMahon Associates to include the potential for a stop-sign at Wickersham/Barr and the additional monitoring of the Barrcrest speed humps.
- Continued discussion was held on the Farmingdale/Barrcrest/Gentry Heights neighborhood traffic concerns.

Manager’s Report

1. **Centerville Road South**: We should have a completed preliminary plan by the end of October 2018. JMT will be performing the design and coordination work with Norfolk - Southern RR. Please remember we will pay 20% of this work. I have attached an email from Doug Moyer with a project timeline.

2. **Police Building Expansion:** The Police Department interior demolition is almost complete. The contractor will be demoing the floor to run future utilities to the new building next. The front of the building has most of the demolition complete and work on the new entrance and parking will start in a few weeks. New roadway has the base macadam installed. A construction meeting was held September 18th at 2:00 p.m. at the construction site. Preliminary schedules have gone out to be reviewed and then distributed.
3. **State Road and 283 Project:** No new information. Still schedule for bid awarding In December of this year.
4. **Holland Street Bridge Removal:** Ms. Schweitzer and I have been working with Penn DOT and McCormick-Taylor, (Mc-T) in the past week to implement a supplement for Mc-T to complete the environmental work to confirm the historic designation of the RR line.
5. **Centerville Road North Project:** Storm water pipes and inlets are continuing to move forward. The new water line is installed and tested. The pressure and chlorination levels are now approved and completion of the resident services will be complete this week. Curbing and paving should begin in 2 weeks which will take 3 to 4 weeks to complete. Our main concern is the PPL poles which need to be moved. PPL has notified us the poles are scheduled to be moved the week of September 24th. The project will need to be extended to the end of October. Contractor has committed to work extra hours and days to meet this schedule. Some overtime will need to be added to the cost of the project.
6. **Roundabout on Running Pump Road:** No new information.
7. **Landisville Storm Sewer and Road Paving:** The water Authority's waterline extension project is moving along well. Our contractor should begin the storm sewer upgrades in the next 2 weeks. Paving the remainder of streets will begin right after the water authority's work is complete. Work should start in early October.
8. **Old Rohrerstown Road Bridge:** Same as report at the traffic commission.
9. **Hansom, Gentry and Irwin:** The water authority's new water line is progressing very well. Irwin and Hansom lines are just about complete. Gentry will start this week and then after testing, all the services can get started. The foreman told me the contractor is hoping to be finished at the end of October. I have a sample of the 2 inches of blacktop that was holding the roadway together.
10. **Executive Session:** Mr. Krimmel restated the earlier announcement that an Executive Session will be held immediately following tonight's meeting to discuss a personnel matter.

Good of the Order

Diane Garber reported that at 8:15 p.m. last night, a motorist slid through the intersection at Centerville Road and Route 30. She and Mr. Madonna were on-site for four hours and worked out the best solution they could. They commended Wayne's Towing for assisting in the clean-up. Chairman Brubaker asked Diane to convey the Board's thanks.

Adjournment

By unanimous consent of the Board, Chairman Brubaker adjourned the meeting at 8:22 p.m. to Executive Session to discuss a personnel matter.

Respectfully submitted,

Robert S. Krimmel, Manager/Secretary